



CSR/TIMEKEEPER TRAINING

San Diego, CA

Sharon Hughes

Linda Mitchell

December 2 - 4, 2003

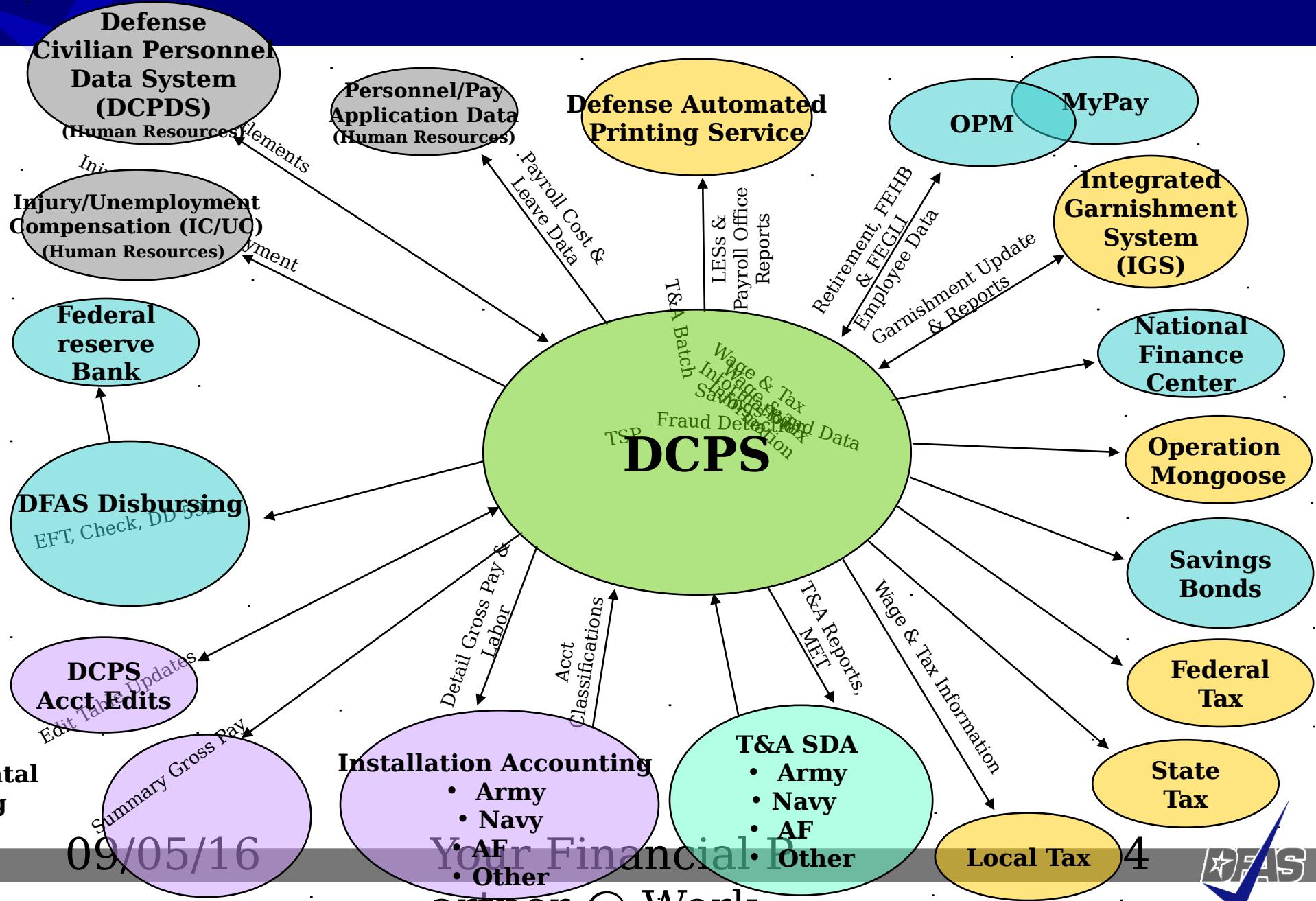
Your Financial Partner @ Work

Topics

- DCPS Overview
- DCPS WEB Site
- DCPS User Security Access Form
- DCPS New User's Guide
- myPay
- DCPS New Activities

More Topics

- Remedy Update
- Imaging Update
- Release 03-04
- View Access Debt Module
- T&A Reporting - Problem Areas
- Report Training





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HOME ACCOUNTING CPS FM SYSTEMS FRAUD/HOTLINE HR LIBRARY LOCATIONS SOLUTIONS SUPPORT INFO SYSTEMS

NOTICE: PKI certificates required by April 1, 2004. [More Info...](#)

Defense Civilian Pay System

Presented by the Defense Finance and Accounting Service

DCPS Broadcast Messages

[**Enter Payroll Office Web Site**](#)

[**Enter CSR, HRO, T&A Web Site**](#)

These sites contain an extensive list of documents, published documentation, forms, and information related to DCPS. Most of the information is contained in PDF files. You will need to have Adobe Acrobat Reader v3.01 (or greater) installed on your PC to read these PDF files. Adobe Reader is freeware. If you need the Reader software contact your local LAN Support personnel to have the software installed. [Get Acrobat Reader](#)

About DCPS

If you have comments or suggestions for the DCPS Web Site, send them to the: [DCPS Web Page Administrator](#)

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[October issue of Pay Check newsletter is available.](#)



[Aggregate Limits Information](#). (PDF 67KB)



[Defense Civilian Pay System is named as one of the top 5 US Government Software Projects.](#)
(PDF 96KB)

[Guidance on Policy pertaining to Operation Iraqi Freedom \(FAQs\) as of 4/14/2003.](#) (PDF 89KB)

[Emergency T&A Procedures Under ThreatCon Delta.](#) (PDF 55KB)

Please use the [DCPS User Security Access Questionnaire](#) (Word 45KB) for DCPS access. This includes add, change or delete requests.

Payroll process for [Collection of Non-Salary Civilian Employee Debt](#). (PDF 104KB)

[SWA Installation Instructions](#).

[Post-Disaster Payroll Guidance](#).



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Civilian Pay Schedules

- [Calendar for year 2004](#) (**Word File - Size 60KB**)
- [Calendar for year 2003](#) (**MS Excel File - Size 62KB**)
- [Calendar for year 2002](#) (**PDF File - Size 1.20MB**)

Payroll Office Information

[Denver Payroll Office](#)

[Pensacola Payroll Office](#)

[Charleston Payroll
Office](#)

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Charleston Payroll Office

- [Charleston Point of Contact Information](#) - Password Required

The Point-of-Contact lists are available for CSR access. CSRs may contact their Payroll Office for access information.

- [Charleston Processing Schedules](#)
- [2003 Civilian Payroll Training for Navy Customers](#)
(PDF File - Size 105KB Date: 01/24/03)
- [DFAS Charleston Payroll Office FY02 Year-end Processing Memo](#)
(PDF File - Size 71KB Date: 09/05/02)
- [Imaging Notification Document](#) (MS Word File - Size 21KB Date: 08/19/02)
- [2002 Civilian Payroll Conference for European Theatre Customers](#)
(PDF File - Size 103KB Date: 07/22/02)



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Policies and Regulations

[Pay Administration](#)

[Time and Attendance](#)

[Leave](#)

[Deductions](#)

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Frequently Asked Questions

[Civilian Pay Newsletter](#)

[Trouble Reporting Procedures](#)

[Security Information](#)

[Emergency T&A Procedures Under ThreatCon Delta](#)

[Policy Pertaining To Operation Iraqi Freedom As Of 4/14/2003](#)

[CSR Topics](#)

[Remedy Tips](#)

[Leave and Earnings Statements \(LES\)](#)

[About DCPS](#)

[Procedure For Printing To A File](#)
(PDF File - Size 7kb)

[TSP Information](#)

[OASDI & Medicare](#)

[SWA Installation Instructions](#)

[CSR Menu Chart](#)

[T&A Menu Chart](#)



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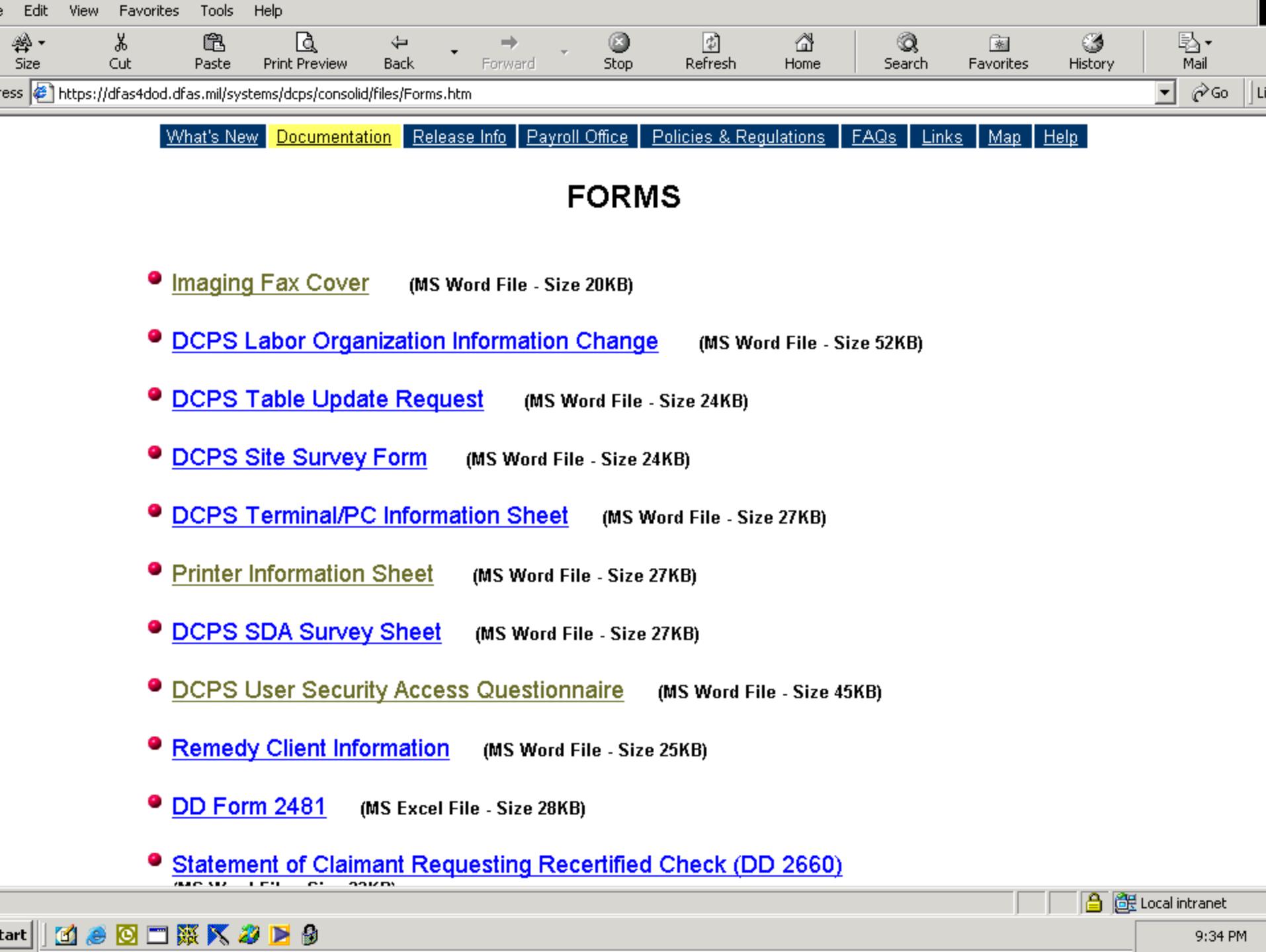
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Forms

The forms provided on this page are in MS Word and Adobe PDF format. The forms can be downloaded to your PC. The MS Word documents are in (*.DOC) or template (*.DOT) format. If Word does not automatically start running when you select a form, there are two things you can do. You can save the file to your hard drive and then open the file up in MS Word or you can configure your Web Browser to recognize a *.DOC/*DOT file. If you need help configuring your browser, contact your local LAN Support Team. Please contact FPE.CUSTOMER.CONTACT.CENTER@DFAS.MIL for accessibility assistance or questions.

Payroll Office Forms

- [Standard Forms in use by the Payroll Offices](#)
- [Charleston Payroll Office Forms](#)



FORMS

- [Imaging Fax Cover](#) (MS Word File - Size 20KB)
- [DCPS Labor Organization Information Change](#) (MS Word File - Size 52KB)
- [DCPS Table Update Request](#) (MS Word File - Size 24KB)
- [DCPS Site Survey Form](#) (MS Word File - Size 24KB)
- [DCPS Terminal/PC Information Sheet](#) (MS Word File - Size 27KB)
- [Printer Information Sheet](#) (MS Word File - Size 27KB)
- [DCPS SDA Survey Sheet](#) (MS Word File - Size 27KB)
- [DCPS User Security Access Questionnaire](#) (MS Word File - Size 45KB)
- [Remedy Client Information](#) (MS Word File - Size 25KB)
- [DD Form 2481](#) (MS Excel File - Size 28KB)
- [Statement of Claimant Requesting Recertified Check \(DD 2660\)](#)

DCPS Security

- User Access Questionnaire Requirements
 - <https://dfas4dod.dfas.mil/systems/dcps/consolid/forms/secAccess.doc>
- Security CBT
 - <https://dfas4dod.dfas.mil/systems/dcps/consolid/cbt/cbttoc.htm>
- Help for New User's
 - <https://dfas4dod.dfas.mil/systems/dcps/consolid/dcpsdocs.htm>

myPay

myPay Web Site - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address https://mypay.dfas.mil/mypay.asp

Account Access

1. Please Enter Login ID (SSN):

2. Please Enter PIN: GO

Shortcut To Your Account

3. Please Select An Active Account:

- Your Army, Navy, or Air Force Active Duty Pay Account
- Your Army, Navy, or Air Force Reserve Component Pay Account
- Your Marine Corps Active Duty Pay Account
- Your Marine Corps Reserves Pay Account
- Your Civilian Pay Account
- Your Annuitant Pay Account
- Your Military Retiree Pay Account
- Your Non-Appropriated Fund Civilian Pay Account

Need A New PIN?

New PIN

myPay puts you in control

myPay allows you to manage your pay information, leave and earning statements, W-2s and more.

Customer Growth

myPay puts more information and services at your finger tips. Brought to you by DFAS...

Your Financial Partner @ Work

Popular FAQs

- How Do I Get A New PIN?
- About your Personal Identification Number (PIN)
- EVS Display and Delivery
- Military Thrift Savings Plan (TSP)
- System Unavailability
- Assistance/Customer Support
- Other FAQs

Coming Attractions

Future myPay Initiatives:

- Capability to turn off hard copy of W-2s for both Military and Civilians
- Military Academies Access to myPay
- Allow up to seven EFT allotments for Civilians
- Former Spouse Accounts
- Student Loan Repayment Program W-2s

Hot Topics

- Weekend Schedule
- W-2 Schedule
- mypay Brochure (best viewed with Adobe Acrobat 4.0 or better)
- mypay General Briefing
- mypay Awards
- 2002 USD (Comptroller) Financial

Additional Links

MILITARY PAY INQUIRIES:

- Navy Active Pay Inquiries
- Navy Reserve Pay Inquiries
- Air Force Active Pay Inquiries
- Air Force Reserve Pay Inquiries

Other Pay Related Links

- Uses Internet/Web Based Technologies and Interactive Voice Response (IVR)

- Allows DFAS Customers control of their pay account in a secure electronic environment.
- Available nearly 24 x 7

- **myPay is available to:**
 - **Active Duty/Reserve Members - All Services**
 - **DoD Civilian Employees**
 - **Non Appropriated Fund Employees**
 - **Military Retirees - All Services**
 - **Military Annuitants - All Services**

[Https:mypay.dfas.mil](https://mypay.dfas.mil)

Actions	MyPay
• Direct Deposit	X
• Federal and State Taxes	X
• Financial Allotments	X
• Home and Check Mail Address	X
• Leave and Earnings Statement	X
• Online W-2, 1099-R, 1042-S	X
• PIN Letter Request/Pin by email	X
• Savings Bonds	X
• PIN Changes	X
• Online PIN Validation	X
• Travel Payment Voucher	X

myPay Customized PINS

	Total Population	Number of Customized PINS	Population Percentage
Navy	494,493	280,030	
	56.6%		
DoD Civilians	696,263	376,748	
	54.1%		
Marine Corps	224,064	115,119	
	51.4%		
Army	1,060,261	507,057	
	47.8%		
Air Force	558,837	237,903	
	42.6%		
Retiree	2,176,973	344,166	
NAF ^{8%}	NAF is the Army Non-appropriated Fund Civilians added May, 03		
NAF Civilian	29,134	21,530	8.7%
Annuitants	269,870	8,524	
09/05/16 3.2%	Your Financial Partner @ Work		20



myPay Customized PINS

	Total Population	Number of Customized PINS	Population Percentage
Navy	498,480	306,763	
	61.54%		
DoD Civilians	734,738	419,060	
	57.04%		
Marine Corps	226,224	118,501	
	52.38%		
Army	1,069,510	604,807	
	56.55%		
Air Force	562,390	286,649	
	50.97%		
Retiree	2,200,775	382,144	
	17.36%		
NAF Civilian Annuitants	33,553	5,375	16.02%
09/05/16	Population as of October 5, 2003	9,565	
3.51%	Your Financial Partner @ Work		21



LES Statistics For NAVY

AS OF PAY PERIOD ENDING
June 14, 2003

<u>myPay</u>	<u>Paper</u>	<u>Total</u>	<u>Percent</u>
6,226	175,407	181,633	3.43%

LES Statistics For NAVY

AS OF PAY PERIOD ENDING
October 4, 2003

<u>myPay</u> <u>Percent</u>	<u>Paper</u>	<u>Total</u>
7,292	173,777	181,069
4.19%		

Savings with Electronic LES

DCPS BILLING RATES

	<u>FY03</u>	<u>FY04</u>
Hardcopy LES	\$2.44	\$3.10
Electronic LES	\$2.10	\$2.10

**POTENTIAL SAVINGS
\$1.6 M
If All Navy Employees Elect
Electronic LES!!!**

DDDDDDD	CCCCC	PPPPPPP	SSSSS
DD DD	CCC CC	PP PP	SS SS
DD DD	CC	PP PP	SSS
DD DD	CC	PPPPPPP	SSSS
DD DD	CC	PP	SSS
DD DD	CC CC	PP	SS SS
DDDDDDD	CCCCC	PP	SSSSS

THIS IS A DEPARTMENT OF DEFENSE COMPUTER SYSTEM AND IS PROVIDED
ONLY FOR
AUTHORIZED GOVERNMENT USE. THIS SYSTEM MAY BE MONITORED FOR ALL
LAWFUL
PURPOSES, INCLUDING THAT THIS USE IS AUTHORIZED. USE OF THIS
SYSTEM,
AUTHORIZED OR UNAUTHORIZED, CONSTITUTES CONSENT TO MONITORING,
UNAUTHORIZED
USE MAY SUBJECT YOU TO CRIMINAL PROSECUTION.

ENTER USERID: ZL0UCSR
PASSWORD:
NEW PASSWORD:
(OPTIONAL)

OR PRESS CLEAR TO EXIT

PASSWORD EXPIRED - REENTER USER ID, OLD PASSWORD AND NEW PASSWORD

V00.10 19:59:39 DCPS MAIN MENU - CUSTOMER SERVICE REPRESENTATIVE

1. EMPLOYEE DATA MENU
2. LEAVE MENU
3. ON-LINE INQUIRIES MENU
4. TABLES MAINTENANCE MENU
5. VIEW BROADCAST MESSAGES
6. CSR REPORTS MENU
7. T&A MENU
8. IN LIEU OF LEAVE AND EARNINGS STATEMENT

ENTER OPTION # OR <PF24> TO LOGOFF:

V03.30

EMPLOYING ACTIVITY OFFICE ADDRESS

ACTIVITY 04523A

ACTION CODE V

NAME PUGET SOUND NAVAL SHIPYARD
ADDRESS CODE 610.12
CITY, STATE, ZIP CODE 1400 FARRAGUT AVENUE
BREMERTON WA 98314

5001

V02.10

EMPLOYING ACTIVITY

ACTIVITY 04523A

ACTION CODE V

AGENCY CODE	NV	MAJOR CLAIMANT CODE	24
BLANKET LEAVE ADVANCE IDC	2	T & A INPUT FREQUENCY	D
SHORE LEAVE ELIGIBILITY IDC	N	CREDIT HOUR CARRYOVER LIMIT	0
SDA ACTIVITY	68688	LABOR IDC	Y
CERTIFICATION IDC			

V02.10

ACCOUNTING CLASSIFICATION

EMPLOYING ACTIVITY 04523A
DATE EFFECTIVE 10 01 03
DEPARTMENTAL REPORTER DFASCL
ACCOUNTING ACTIVITY 068688

DEPARTMENT CODE 17 TRANSFER DEPARTMENT FISCAL YEAR 4
BASIC SYMBOL 1804 LIMITATION/SUBHEAD 70BA

FUND CODE ASN/OBAN/BCN 4523A0 PROGRAM YEAR
OAC MFP/BPAC/PROJ CD PEC
RC/CC ESP EEIC SHRED

ASSIGNED: JOB ORDER COST CENTER PERF CODE

V02.10

ACCOUNTING CLASSIFICATION

EMPLOYING ACTIVITY 04523A
DATE EFFECTIVE 10 01 03
DEPARTMENTAL REPORTER DFASCL
ACCOUNTING ACTIVITY 068688

DEPARTMENT CODE 17 TRANSFER DEPARTMENT FISCAL YEAR 4
BASIC SYMBOL 1804 LIMITATION/SUBHEAD 70AA

FUND CODE ASN/OBAN/BCN 4523A0 PROGRAM YEAR
OAC MFP/BPAC/PROJ CD PEC
RC/CC ESP EEIC SHRED

ASSIGNED: JOB ORDER COST CENTER PERF CODE

1049 UNABLE TO MATCH ELEMENTS FOR VALIDATION

All accounting lines will have to be added to the CMET table and the DCPS Validation table.
June Merritt is the POC

T & A SITE IDENTIFICATION

T&A SITE ID	
SITE ACT	04523A
SITE IDC	00
T&A GROUP	0900
PRINTER ID	P23151A3
REMOTE PRINT CAPABLE	H
TIME SHEET CAPABLE	N
ACTION CODE (A,C,D)	C

V02.10

ORGANIZATION RECORD

ACTIVITY ORGANIZATION	04523A 064
ACTION CODE (A,C,D)	
PAY BLOCK	800
BLANKET ADVANCED LEAVE	2
T & A INPUT FREQUENCY	D
TIME CARD OPTION	N
END OF MONTH ESTIMATE	N
LABOR INDICATOR	Y
T&A SITE ID	
SITE ACT	04523A
SITE IDC	00
T&A GROUP	0901
CSR SITE ID	
SITE ACT	04523A
SITE IDC	00
CSR GROUP	0901
REMOTE DISB OFFC	

V02.20

SECURITY SITE/AUTHORIZATION UPDATE

USER ID ZL0UCSR			SITE 04523A 00			ACT CD A		
ACT AUTH	AUTH	ACT AUTH	AUTH	ACT AUTH	AUTH	ACT AUTH		
CD A	TYPE T	NO 0901	CD A	TYPE M	NO 0901	CD A	TYPE P	NO

Communication

- DCPS Broadcast Message
- Remedy - Outlook Macro
- LES Remarks

Remedy Update

- Special Pay Request Template
- Donated Leave Template
- Escalation of Ticket
- Response Agreement
- Customer Expectation

Imaging

- What to Fax
- Fax Coversheet
- Receipt at the Payroll Office
- The Number
 - Toll Free 1-866-401-5849
 - Commercial 850-473-6450
 - DSN 753-6450

Release 03-04

- EFT for Federal Payments
- LES Remarks
 - Student Loans
 - TOPS
 - Debt Collection
- View Routine Debt Module

T&A Reporting

- Part-Time Employees
 - SF50 Scheduled Hours
 - DCPS Work Schedule Hours
 - Alternate Work Schedules
 - Overtime
 - Holiday Premium Pay
 - Holiday Leave

More T&A Reporting

- Shift Differential (WG)
- Night Differential (GS)
- Sunday Premium
- Invalid T&A

CSR Reports

V00.10 19:59:39 DCPS MAIN MENU - CUSTOMER SERVICE REPRESENTATIVE

- 1. EMPLOYEE DATA MENU
- 2. LEAVE MENU
- 3. ON-LINE INQUIRIES MENU
- 4. TABLES MAINTENANCE MENU
- 5. VIEW BROADCAST MESSAGES
- 6. CSR REPORTS MENU
- 7. T&A MENU
- 8. IN LIEU OF LEAVE AND EARNINGS STATEMENT

ENTER OPTION # OR <PF24> TO LOGOFF:

V98.40 20:01:09

SUBMENU - CSR REPORTS MENU

CSR SITE 04523A00

CSR GROUP ALL

ENTER SPECIFIC GROUP OR 'ALL' , <PF1> TO EXIT OR <PF24> TO LOGOFF

V03.20 20:01:28

CSR REPORTS MENU

-----BIWEEKLY-----

-----DAILY-----

- 1. LEAVE AVAILABILITY
- 2. CONTINUATION OF PAY AVAIL
- 3. OVERTIME/COMP TIME REVIEW
- 4. OVERTIME/COMP TIME USAGE
- 5. COMPENSATORY TIME AGING
- 6. OUTSTANDING LEAVE
- 7. FAMILY LEAVE
- 8. ENV HAZARD COST
- 9. TMP SHIFT OVERRIDE (NB000)
- 14. NEW HIRE
- 15. EMPLOYING ACTIVITY CHANGE
- 16. RESTORED LEAVE
- 17. ADVANCED/FAMILY LEAVE
- 18. MYPAY INVALID REPORT
- 19. NEW ORGANIZATIONS
- QUARTERLY-----
- 20. DD/EFT NON PARTICIPATION
- ANNUAL-----
- 10. TMP SHIFT OVERRIDE (NB010)
- 11. TMP SHIFT OVERRIDE (NB020)
- 12. NEW HIRE & SUSPENDED PAY
- 13. <RESERVED>

CSR GROUP ALL PRINTER ID PZSC21AC

ENTER OPTION # & REQUIRED DATA, <PF1> TO EXIT OR <PF24> TO
LOGOFF:

V98.40 20:00:24

SUBMENU - CSR REPORTS MENU

CSR SITE 04523A00

CSR GROUP 0900

ENTER SPECIFIC GROUP OR 'ALL', <PF1> TO EXIT OR <PF24> TO LOGOFF

-----BIWEEKLY-----		-----DAILY-----	
1. LEAVE AVAILABILITY	11/03/03	14. NEW HIRE	
2. CONTINUATION OF PAY AVAIL	11/03/03	15. EMPLOYING ACTIVITY CH	
3. OVERTIME/COMP TIME REVIEW	11/03/03	16. RESTORED LEAVE	
4. OVERTIME/COMP TIME USAGE	11/03/03	17. ADVANCED/FAMILY LEAVE	
5. COMPENSATORY TIME AGING	11/03/03	18. MYPAY INVALID REPORT	NONE
6. OUTSTANDING LEAVE	11/03/03	19. NEW ORGANIZATIONS	NONE
7. FAMILY LEAVE	11/03/03	-----QUARTERLY-----	
8. ENV HAZARD COST	11/03/03	20. DD/EFT NON PARTICIPATION	NONE
9. TMP SHIFT OVERRIDE (NB000)	NONE	-----ANNUAL-----	
10 TMP SHIFT OVERRIDE (NB010)	11/02/03	21.DODEA RETRO RPT (CURR)	NONE
11 TMP SHIFT OVERRIDE (NB020)	11/03/03	22.DODEA RETRO RPT (PRIOR)	NONE
12 NEW HIRE & SUSPENDED PAY	NONE		
13.<RESERVED>			

CSR GROUP 0900 PRINTER ID PZSC21AC

ENTER OPTION # & REQUIRED DATA, <PF1> TO EXIT OR <PF24> TO
LOGOFF:

V00.10 20:01:49

TIME AND ATTENDANCE MENU

1. TIMECARD FORMAT 1 - SEQUENTIAL
2. TIMECARD FORMAT 1 - INDIVIDUAL
3. TIMECARD FORMAT 2 - SEQUENTIAL
4. TIMECARD FORMAT 2 - INDIVIDUAL
5. WORK SCHEDULE CHANGE
6. ACCEPTED T&A INQUIRY
7. EXCESSIVE TIMECARD EXCEPTIONS
8. RETROACTIVE T&A INQUIRY
9. HISTORY (TIME) - SEQUENTIAL
10. T&A REPORTS MENU
11. VIEW BROADCAST MESSAGES
12. T&A CERTIFICATION
13. MISSING CERTIFICATION REPORT
14. CSR MENU

ENTER OPTION # OR <PF24> TO LOGOFF: V98.40

20:02:18

T&A Reports

V98.40 20:03:14

SUBMENU - T/A REPORTS MENU

T/A SITE 04523A00

T/A GROUP ALL

ENTER SPECIFIC GROUP OR 'ALL', <PF1> TO EXIT OR <PF24> TO LOGOFF

V03.20 20:03:32

T&A REPORTS MENU

-----DAILY-----

1. MISSING TIME
PROCESSING DATE
2. CONTROL OF HOURS
PROCESSING DATE
3. INVALID TRANSACTION (SDA)
4. INVALID TRANSACTION (ND020)

-----BIWEEKLY-----

5. MISSING TIME (NB010)
6. MISSING TIME (NB020)
7. CONTROL OF HOURS (NB010)
8. CONTROL OF HOURS (NB020)
9. INVALID TRANSACTION (NB000)
10. INVALID TRANSACTION (NB010)
11. INVALID TRANSACTION (NB020)
12. CONVERSION OF HOURS (NB000)
13. CONVERSION OF HOURS (NB010)
14. CONVERSION OF HOURS (NB020)

-----BIWEEKLY-----

15. NON PAY BEF/AFT (NB000)
 16. NON PAY BEF/AFT (NB010)
 17. NON PAY BEF/AFT (NB020)
 18. SCHEDULE EDIT (NB000)
 19. SCHEDULE EDIT (NB010)
 20. SCHEDULE EDIT (NB020)
 21. ENV CALLBACK (NB000)
 22. ENV CALLBACK (NB010)
 23. ENV CALLBACK (NB020)
 24. RELIGIOUS COMPTIME
 25. TIMESHEETS
- RETRO-----
26. INVALID TRANSACTION
 27. CONVERSION OF HOURS
 28. NON PAY BEF/AFT
 29. SCHEDULE EDIT
 30. ENV CALLBACK

TA GROUP ALL PRINTER ID PZSC21AC

ENTER OPTION # & REQUIRED DATA, <PF1> TO EXIT OR <PF24> TO

LOGOFF:

SUBMENU - T/A REPORTS MENU

T/A SITE 04523A00

T/A GROUP 0900

ENTER SPECIFIC GROUP OR 'ALL' , <PF1> TO EXIT OR <PF24> TO LOGOFF

V03.20 20:02:53

T&A REPORTS MENU

-----DAILY-----

1. MISSING TIME
2. CONTROL OF HOURS
3. INVALID TRANSACTION (SDA 11/11/03)
4. INVALID TRANSACTION (ND020) 11/13/03
5. MISSING TIME (NB010) 11/02/03
6. MISSING TIME (NB020) 11/03/03
7. CONTROL OF HOURS (NB010) 11/02/03
8. CONTROL OF HOURS (NB020) 11/03/03
9. INVALID TRANSACTION (NB000) NONE
10. INVALID TRANSACTION (NB010) 11/02/03
11. INVALID TRANSACTION (NB020) NONE
12. CONVERSION OF HOURS (NB000) NONE
13. CONVERSION OF HOURS (NB010) 11/02/03
14. CONVERSION OF HOURS (NB020) 11/03/03

-----BIWEEKLY-----

15. NON PAY BEF/AFT (NB000) NONE
16. NON PAY BEF/AFT (NB010) 10/19/03
17. NON PAY BEF/AFT (NB020) 10/20/03
18. SCHEDULE EDIT (NB000) NONE
19. SCHEDULE EDIT (NB010) NONE
20. SCHEDULE EDIT (NB020) NONE
21. ENV CALLBACK (NB000) NONE
22. ENV CALLBACK (NB010) NONE
23. ENV CALLBACK (NB020) NONE
24. RELIGIOUS COMPTIME 11/03/03

-----RETRO-----

26. INVALID TRANSACTION 10/24/03
27. CONVERSION OF HOURS 11/13/03
28. NON PAY BEF/AFT 10/24/03
29. SCHEDULE EDIT NONE
30. ENV CALLBACK NONE

TA GROUP 0900 PRINTER ID PZSC21AC

ENTER OPTION # & REQUIRED DATA, <PF1> TO EXIT OR <PF24> TO LOGOFF:

Employment Verifications

- **Maintained by TALX Corporation**
- **1-800-EMP-AUTH (1-800-367-2884)**
<http://verify.theworknumber.com>
- **1-800-996-7566 (Customer Service Help Desk)**
- **1-900-555-9675 (Lenders)**

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